

Cook Memorial Public Library District
Operating Budget - FYE June 30, 2019
Budget Detail

General Fund

Property Tax	\$	8,354,000
Replacement Tax		60,000
Interest		12,000
Fines		95,000
Grants/Donations		55,000
Other Income		40,000

Total General Fund Income	\$	8,616,000
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Salaries	4,451,000
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Administration	882,590
Adult Services	985,331
Children's Services	609,618
Circulation	692,806
Maintenance	230,735
Interlibrary Loan	89,814
Outreach	263,430
Tech Services	536,597
Shelvers	160,078

Benefits	493,000
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Health Insurance	439,223
Dental/Vision Insurance	39,306
Unemployment Compensation	5,972
Life Insurance	3,486
Long Term Disability Insurance	5,014

Training	53,000
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Workshops	12,287
Travel	3,310
Memberships	10,709
Formal Education	8,300
Conferences	15,694
Personnel Tools	1,300
Staff Recognition	500
Trustee Training	600
Printed Materials - Trustees	300

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Materials **1,168,600**

Books - Adult	256,000
Books - Juvenile	162,300
Audio/Visual - Adult	193,000
Audio/Visual - Juvenile	17,500
Games - Adult	19,000
Games - Juvenile	10,500
Periodicals - Adult	34,000
Periodicals - Juvenile	2,500
Online Databases - Adult	176,000
Online Databases - Juvenile	19,300
Digital Popular Materials - Adult	229,000
Digital Popular Materials - Juvenile	18,000
Interlibrary Loan Fees	31,500

Processing **36,500**

Acquisitions	1,200
Cataloging	35,300

Supplies **119,500**

Supplies - Admin	8,500
Supplies - Adults	2,900
Supplies - Children's	6,300
Supplies - Circulation	12,286
Supplies - Maintenance	27,600
Supplies - Interlibrary Loan	3,675
Supplies - Outreach	1,040
Supplies - Tech Services	22,000
Supplies - RFID Tags (2)	8,500
Supplies - Computer	10,500
Supplies - Paper	6,200
Supplies - Staff Room	9,999

Vehicles **27,000**

Bookmobile Fuel	3,300
Bookmobile Maintenance/Repair	18,200
Bookmobile Delivery Service	1,800
Van Fuel	1,920
Van Maintenance/Repair	1,500
Vehicles - Other Operating Expenses	280

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Computer Operations **433,000**

Integrated Library System	78,000
Repairs	1,500
Replacement Hardware/Software	86,390
Network Contractor Services	187,000
Misc Contracts	59,770
Internet	20,340

Utilities **173,000**

Electricity - Aspen	51,000
Electricity - Cook Park	101,271
Gas - Aspen	3,500
Gas - Cook Park	8,300
Water - Aspen	3,099
Water - Cook Park	5,830

Telephone **27,000**

Telephone	16,800
Bookmobile - Telephone	3,720
Telephone Service Contracts	6,480

Postage **11,000**

Postage	11,000
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Maintenance **168,000**

Janitorial Service - Aspen	28,900
Janitorial Service - Cook Park	63,481
Landscaping Service - Aspen	18,955
Landscaping Service - Cook Park	12,964
Snow Removal - Aspen	15,000
Snow Removal - Cook Park	10,000
Trash Removal - Cook Park	2,700
Miscellaneous Maintenance - Aspen	6,000
Miscellaneous Maintenance - Cook Park	10,000

Repair **118,000**

Building & Grounds Repairs-Aspen	9,000
Building & Grounds Repairs-Cook Park	31,956
Mechanical Repairs - Aspen	9,600
Mechanical Repairs - Cook Park	12,000
Service Contracts - Aspen	17,000
Service Contracts - Cook Park	22,000
Office Machine Repairs	3,204
Office Machine Service Contract	13,240

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Insurance **62,000**

Bonds Insurance	5,000
Business Package Insurance	24,000
Umbrella Insurance	3,000
Worker's Compensation Insurance	30,000

Professional Services **72,000**

Accounting Services	17,895
Legal Services	21,600
Consulting	9,000
Payroll Processing	18,600
Documentation Publishing	1,000
Recruitment	1,800
Financial Services (Ehlers)	0
Collection Services (Unique)	660
Miscellaneous Services & Fees	1,445

Improvements **66,000**

Furniture	17,180
Computers	13,000
Equipment	14,010
Building & Grounds	8,310
Copiers & Other Leased Equipment	8,500
Strategic Plan Initiatives Expenditures	5,000

Community Relations **161,500**

Newsletter	43,750
Programs - Adult	15,840
Book Discussions/Authors	6,080
Other Expenditures	3,670
Prepaid Bus Trips - Adults	8,000
Genealogy Programs	1,965
Computer Programs	14,400
Programs - Young Adult	4,800
Programming - Children's	26,800
Public Performance/Film	1,410
Printing	2,800
Promotions/Prizes	28,385
Graphics	3,600

Contingency **100,000**

Debt Service **772,000**

Reserve For Technology Equipment **85,000**

Total General Fund Expenditures **\$ 8,597,100**

Net General Fund Revenues Over (Under) Expenditures **\$ 18,900**

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IMRF/Social Security Fund

Property Tax		\$ 707,773
	Total IMRF/Social Security Fund Income	<u>\$ 707,773</u>
Benefits		826,723
Social Security Taxes	340,502	
IMRF Contributions	486,221	
	Total IMRF/Social Security Fund Expenditures	<u>\$ 826,723</u>
	Net IMRF/Social Security Fund Revenues Over (Under) Expenditures	<u>\$ (118,949)</u>