

Cook Memorial Public Library District
Operating Budget - FYE June 30, 2020
Budget Detail

General Fund

Property Tax	\$ 8,560,000
Replacement Tax	65,000
Interest	50,000
Fines	83,500
Grants/Donations	55,000
Other Income	40,000

Total General Fund Income	\$ 8,853,500
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Salaries **4,537,000**

Administration	850,771
Adult Services	1,021,008
Children's Services	665,527
Circulation	682,541
Maintenance	236,628
Interlibrary Loan	95,412
Outreach	270,486
Tech Services	558,563
Shelvers	156,063

Benefits **471,000**

Health Insurance	421,006
Dental/Vision Insurance	35,543
Unemployment Compensation	5,859
Life Insurance	3,511
Long Term Disability Insurance	5,081

Training **67,000**

Workshops	12,012
Travel	3,463
Memberships	9,320
Formal Education	19,930
Conferences	19,575
Personnel Tools	1,300
Staff Recognition	500
Trustee Training	600
Printed Materials - Trustees	300

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Materials

1,180,000

Books - Adult	248,500
Books - Juvenile	159,965
Audio/Visual - Adult	187,500
Audio/Visual - Juvenile	14,000
Games - Adult	17,000
Games - Juvenile	11,000
Periodicals - Adult	34,000
Periodicals - Juvenile	2,500
Circulating Technologies	8,400
Online Databases - Adult	191,660
Online Databases - Juvenile	19,975
Digital Popular Materials - Adult	236,000
Digital Popular Materials - Juvenile	18,000
Interlibrary Loan Fees	31,500

Processing

37,000

Acquisitions	1,200
Cataloging	35,800

Supplies

121,000

Supplies - Admin	8,093
Supplies - Adults	2,800
Supplies - Children's	6,300
Supplies - Circulation	7,992
Supplies - Maintenance	30,000
Supplies - Interlibrary Loan	3,675
Supplies - Outreach	1,140
Supplies - Tech Services	19,000
Supplies - RFID Tags (2)	8,500
Supplies - Computer	17,000
Supplies - Paper	6,500
Supplies - Staff Room	10,000

Vehicles

28,000

Bookmobile Fuel	3,360
Bookmobile Maintenance/Repair	19,000
Bookmobile Delivery Service	1,800
Van Fuel	2,030
Van Maintenance/Repair	1,500
Vehicles - Other Operating Expenses	310

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Computer Operations **442,000**

Integrated Library System	70,710
Repairs	1,500
Replacement Hardware/Software	102,450
Network Contractor Services	187,340
Misc Contracts	60,000
Internet	20,000

Utilities **194,000**

Electricity - Aspen	60,000
Electricity - Cook Park	106,000
Gas - Aspen	5,500
Gas - Cook Park	11,000
Water - Aspen	4,000
Water - Cook Park	7,500

Telephone **27,000**

Telephone	16,800
Bookmobile - Telephone	3,720
Telephone Service Contracts	6,480

Postage **11,500**

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Maintenance **190,000**

Janitorial Service - Aspen	38,260
Janitorial Service - Cook Park	68,775
Landscaping Service - Aspen	18,255
Landscaping Service - Cook Park	13,110
Snow Removal - Aspen	18,300
Snow Removal - Cook Park	12,000
Trash Removal - Cook Park	2,800
Miscellaneous Maintenance - Aspen	6,000
Miscellaneous Maintenance - Cook Park	12,500

Repair **130,000**

Building & Grounds Repairs-Aspen	24,000
Building & Grounds Repairs-Cook Park	28,689
Mechanical Repairs - Aspen	10,200
Mechanical Repairs - Cook Park	12,000
Service Contracts - Aspen	16,823
Service Contracts - Cook Park	21,844
Office Machine Repairs	3,204
Office Machine Service Contract	13,240

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Insurance **58,000**

Bonds Insurance	5,000
Business Package Insurance	24,000
Umbrella Insurance	3,000
Worker's Compensation Insurance	26,000

Professional Services **69,000**

Accounting Services	20,500
Legal Services	24,000
Consulting	2,200
Payroll Processing	16,800
Documentation Publishing	1,000
Recruitment	2,400
Financial Services (Ehlers)	0
Collection Services (Unique)	720
Miscellaneous Services & Fees	1,380

Improvements **55,000**

Furniture	12,000
Computers	17,800
Equipment	10,300
Building & Grounds	6,400
Copiers & Other Leased Equipment	8,500
Strategic Plan Initiatives Expenditures	0

Community Relations **176,000**

Newsletter	43,450
Graphics	6,000
Programs - Adult	18,044
Book Discussions/Authors	7,260
Other Expenditures	3,120
Prepaid Bus Trips - Adults	8,000
Genealogy Programs	1,965
Computer Programs	11,000
Programs - Young Adult	4,350
Programming - Children's	26,800
Public Performance/Film	4,650
Printing	2,800
Promotions/Prizes	29,405
Digital Studios	4,500
Workshops	4,656

Contingency **50,000**

Debt Service **900,000**

Reserve For Technology Equipment **110,000**

Total General Fund Expenditures	\$ 8,853,500
Net General Fund Revenues Over (Under) Expenditures	\$ 0

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IMRF/Social Security Fund

Property Tax		\$ 736,000
Total IMRF/Social Security Fund Income		\$ 736,000
Benefits		822,637
Social Security Taxes		344,856
IMRF Contributions		477,782
Total IMRF/Social Security Fund Expenditures		\$ 822,637
Net IMRF/Social Security Fund Revenues Over (Under) Expenditures		\$ (86,637)